

# WATCH REPAIR FORM

(Include this form with your watch when sending it in for repairs. One watch per form, please.)



10615 SANDEN DRIVE  
DALLAS, TEXAS 75238  
1-800-699-3948

## RETURN INFORMATION:

NAME \_\_\_\_\_ DATE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
DAYTIME PHONE \_\_\_\_\_  
HOME PHONE \_\_\_\_\_  
EMAIL \_\_\_\_\_

## REPAIR INFORMATION:

IS THE WATCH RUNNING?     YES     NO

Please fully describe problem here:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## PAYMENT INFORMATION:

**Please include repair payment with watch. Do not send cash. Please provide payment in US dollars only. Charges listed are only for customers in the USA.**

REPAIR TYPE	CHARGE
Not under warranty (bracelet, strap, crystal, case - includes shipping)	\$27.00
Battery Replacement (includes shipping)	\$17.00
Under warranty (only shipping & handling)*	\$8.50


\*charges waived in California

PAYMENT METHOD	
<input type="checkbox"/> Money order <input type="checkbox"/> Check (payable to Metro Service Center) <input type="checkbox"/> Credit card	
<b>If credit card, select:</b> <input type="checkbox"/> Mastercard <input type="checkbox"/> VISA <input type="checkbox"/> Discover <input type="checkbox"/> American Express	
Card #:	
Expiration Date:	3 Digit Security Code:
Signature required for credit card payments:	

## SHIPPING INSTRUCTIONS:

We suggest that you send your item to us via an insured, traceable means, such as UPS insured or insured mail. Properly pack your watch to protect against possible damage in transit. Do not send the watch in the original packaging, it will not be returned. Please enclose a copy of your proof of purchase. If you have questions, please contact us at **1-800-699-3948**. **Please allow up to 4 to 6 weeks from the date we receive your package for your watch to go through the repair process.**

### DID YOU...

- Remember to enclose your watch(es)?
- Include one form per watch?
- Enclose a copy of your proof of purchase(s)?
- Enclose full payment?
- Affix this label to your package? 

PLEASE CUT LABEL AND ATTACH TO PACKAGE

**SHIP TO: METRO SERVICE CENTER  
ATT: REPAIRS DEPT.  
10615 SANDEN DRIVE  
DALLAS, TEXAS 75238**